



**EARLY COLLEGE
EXPERIENCE**

2023-2024 POLICY HIGHLIGHTS

PROGRAM DESCRIPTION

- All UConn ECE partners must use the UConn ECE program description provided in the UConn ECE Policies & Procedures Guide in your high school catalog as well as indicate which courses are UConn courses, including the UConn name, number of credits, and course description found on the UConn ECE [Courses](#) page.

STUDENT PLACEMENT IN UCONN COURSES

- All UConn ECE partners must utilize the [Student Eligibility Guidelines](#) posted on the [Courses](#) page during the course selection process to guide students. Students must have fulfilled the prerequisites required by the UConn department for a particular UConn course before enrollment occurs.

FERPA

- With clearly articulated FERPA (Family Educational Rights and Privacy Act) guidance, all UConn ECE partners should reference the [Policies & Procedures Guide](#) for clarity on how FERPA information sharing applies to their high school students concurrently enrolled at the University of Connecticut.

WITHDRAWALS

- Courses not dropped in UConn.DualEnroll.com by October 6 will require the student to complete the [Withdrawal process](#) and all program fees to be paid. Fall course withdrawals are due by December 12 and Spring and Full Year course withdrawals are due by May 1.

SEQUENTIAL COURSES

- Students that do not pass the first course of the sequence with a grade of C or higher will be dropped by the UConn ECE Program Office from the second course of the sequence and refunded any paid course fees for the second course. If a student wishes to continue with the second course, a [Sequential Course Continuation Form](#) must be completed by February 8 or before the second course begins (whichever is first).

LONG-TERM SUBSTITUTES

- For purposes of academic integrity and course comparability with the UConn course, substitute teachers are not authorized to teach any UConn ECE course for more than two weeks.
- The high school Principal, Site Representative, or UConn ECE Instructor is responsible for notifying the UConn ECE Program Office and the appropriate Faculty Coordinator that a long-term substitute is planning to teach a UConn course to follow the [emergency certification procedure](#).

Please reference the Policies & Procedures page at <https://ece.uconn.edu/policies-procedures/> for more details and all program policies.