**2019-2020 WITHDRAWAL FORM (WAU/W)**

<table>
<thead>
<tr>
<th>DEADLINES</th>
<th>Fall 2019 courses: December 12, 2019</th>
<th>Spring 2020 &amp; Full-year courses: May 1, 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>June 30, 2020 or before the end of the course (whichever is first)</td>
</tr>
</tbody>
</table>

The Withdrawal Form allows a student to withdraw from a UConn ECE course after the September 30 enrollment deadline by selecting one of the two grade designations below. A student must obtain all required signatures to withdraw. This form can only be used during the academic year of the registered course and must be submitted by the posted deadlines. A student cannot withdraw from a course after the posted deadlines. *If a student does not submit a completed Withdrawal Form by the posted deadline, the instructor will calculate the student’s grade according to the grading scheme applied to all students in the course, averaging zeros for all work not submitted.*

Students seeking a withdrawal designation are still fiscally responsible for all fees related to their UConn ECE course regardless of selected grade designation.

All fields are required in blue or black ink.

**COVID-19 modifications:** If students are unable to collect signatures, students can email ece@uconn.edu confirming an understanding of the terms of this form along with the grade designation request. Course Instructor and Site Representative must also be copied in the email request.

The WAU (Withdrawal Audit) and W (Withdrawal) designation are listed under non-calculable grades on the University transcript key and will not affect a student’s grade point average. Select one grade designation below.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
<th>Grade Requesting</th>
</tr>
</thead>
<tbody>
<tr>
<td>WAU</td>
<td>Withdrawal Audit- A student is sitting in the course but no longer wants to receive UConn credit</td>
<td>☐</td>
</tr>
<tr>
<td>W</td>
<td>Withdrawal- A student is neither sitting in the course nor getting UConn credit</td>
<td>☐</td>
</tr>
</tbody>
</table>

Today’s Date: ________________

UConn NetID: ________________

Student Name: ___________________________________________________________________________

Last    First    Middle Initial

High School: ___________________________________________________________________________

The following signatures are required to formally withdraw from the UConn ECE course listed above with a WAU/W designation.

Student Signature: ___________________________ Date

Parent/Guardian Signature: ______________________ Date

Course Instructor Signature: ______________________ Date

Site Representative Signature: ______________________ Date

For UConn ECE Office use only:

Program Assistant for Academic Standards: ______________________ Date

Assistant Director: ______________________ Date