

UConn

EARLY COLLEGE
EXPERIENCE

Creating and Saving an Electronic Copy of a Consent Form

There are three ways to create and send an electronic copy of your Consent Form:

- Text
- e-mail
- PDF scanner app

Option one: text message

1. To create an electronic copy of your consent form, take a photo of it with your phone.

- The electronic copy of your consent form **MUST** show the entire form (top to bottom) with all signatures. These include the:
 - Student signature
 - Parent/guardian signature
 - UConn ECE Site Representative or school counselor signature
- If the picture does not show the entire form, or there are missing signatures, your application will not be accepted.

Consent Form 2019 - 2020 UConn Early College Experience

Please read all information herein and obtain all required signatures before you start the online registration process. You will need an electronic copy of this entire form (top to bottom) to submit your online application successfully.

DEADLINES
Applications: Accepted April 30, 2019 – June 7, 2019
Enrollments: Accepted August 15, 2019 – September 30, 2019
Late Application Period: August 15, 2019 – September 16, 2019
Billing: Fall and Full-Year course fees due by November 7, 2019
Spring course fees due by January 8, 2020

PROGRAM FEES 1 credit course - \$50 2 credit course - \$100 3 credit course - \$150 4 credit course - \$200
Program fees are \$50 per registered course credit. Please see attached course offerings list to determine credits per course. The University of Connecticut sends fee notifications to the e-mail address the student provides during the application process. Students are financially responsible for all courses for which they register. An additional \$25 non-refundable administrative fee is charged for applications submitted between August 15th and September 16th and must be paid by November 7, 2019. University standard policies on late fees, returned checks, and collections will apply to program participants.*

DROPPING A COURSE
You must log into the Compass Enrollment Center on or before **September 30, 2019** and drop your course. Courses not dropped online by September 30th will require a Withdrawal Form (WAW/W) to be completed and all course fees paid.

FERPA (Family Educational Rights and Privacy Act) & Parent/Guardian Access
Under FERPA, UConn ECE student educational records will be kept confidential and will be disclosed only with a student's consent. UConn can only discuss fee bills with students or FERPA Designees. A parent/guardian must be designated as an Authorized User for e-mail notification of a fee bill, or be a Delegate to access certain portions of a student's educational records.*
*For full details of program policies, procedures, and deadlines visit ece.uconn.edu.

Student Legal Name: [Last] [First] [Middle]

High School: [School Name]

CONSENTS/AUTHORIZATIONS (All signatures are required in BLUE or BLACK INK ONLY)
Student: I have read and understand this consent form. I am aware of all important deadlines and I agree to the financial responsibility of the program fees. I also give UConn ECE my consent to utilize photographs, video, audio recordings, and/or textual material in which I may appear for its use in University publications.
Student Signature: *Jonathan Husky*

Parent/Guardian: I have read and understand this consent form. I acknowledge that my student is participating in UConn ECE and is financially responsible for all program fees incurred. UConn ECE may contact my student's high school and/or district to verify his/her fee waiver eligibility, if applicable. I give UConn ECE my consent to utilize photographs, video, audio recordings, and/or textual material in which my student may appear for its use in University publications.
Parent/Guardian Signature: *J. Husky* PRINT Parent/Guardian Name: *Jonathan Husky, XIII*

High School: I confirm the above student is approved to register for UConn ECE. I have provided the appropriate documentation to the UConn ECE Program Office to confirm the student's eligibility for free/reduced lunch at our high school, if applicable.

UConn ECE Site Representative or School Counselor Signature: *[Signature]*

APPROVED COURSES FOR ONLINE ENROLLMENT (see Course Offerings list)
Please use this list as a reference when enrolling online. You must enroll online to be eligible for UConn ECE credit.

UConn Course Name	Compass Enrollment Center Term	Instructor Full Name
<i>ENGL 1010</i>	<input checked="" type="checkbox"/> Fall 2019 <input type="checkbox"/> Spring 2020	<i>Homer Babbidge</i>
	<input type="checkbox"/> Fall 2019 <input type="checkbox"/> Spring 2020	
	<input type="checkbox"/> Fall 2019 <input type="checkbox"/> Spring 2020	
	<input type="checkbox"/> Fall 2019 <input type="checkbox"/> Spring 2020	

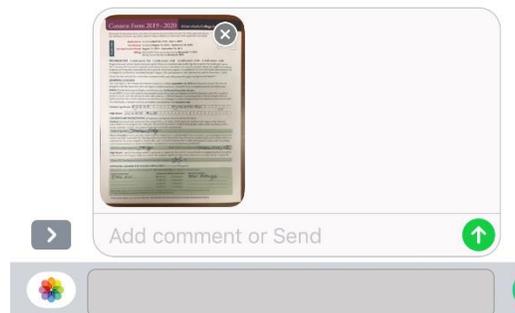
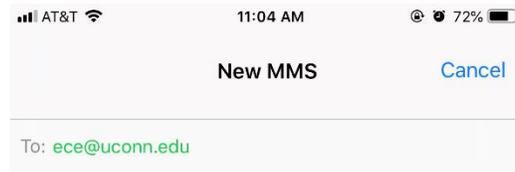
Please note: Some courses listed under Fall 2019 in the Compass Enrollment Center run for the full-year at your high school. For high school-specific course/term designations, see your Site Representative.

MAKE AN ELECTRONIC COPY OF THIS FORM FOR YOUR RECORDS AND FOR USE DURING THE ONLINE REGISTRATION PROCESS.

2. After taking a photo of your consent form, text it to yourself.

For Android Devices

1. Open your text app.
2. Compose a new message using your e-mail as the phone number.
3. Tap the Attach button.
4. Find and select the photo you want to attach.
5. Finish composing your message.
6. Send the message.



For iPhones

1. Open your text app.
2. Compose a new message using your e-mail as the phone number.
3. Tap the photos icon.
4. Select the photo of your consent form that you want to send.
5. Finish composing your message.
6. Send the message.

3. Access your e-mail from a computer, and download the electronic copy of your consent form.

- Be sure to save this electronic copy in a safe location that you are able to access while completing the online application.
- You will need to upload the electronic copy of your consent form on the last page of the online Compass application.

Option two: e-mail

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2. After taking a photo of your consent form, email it to yourself.

For Android Devices

1. Open your email app. You can attach images to your email messages directly from your email app.
2. Compose a new message.
3. Tap the Attach button.
4. Find and select the photo you want to attach.
5. Finish composing your message.
6. Send the message.



For iPhones

1. Open your Photos app. Tap on the photo of your consent form that you want to send.
2. In the bottom left-hand corner, tap the square box with an arrow coming out of it.
3. Select Mail.
4. Type in your e-mail address.
5. Finish composing your message.
6. Send the message.

3. Access your e-mail from a computer, and download the electronic copy of your consent form.

- Be sure to save this electronic copy in a safe location that you are able to access while completing the online application.
- You will need to upload the electronic copy of your consent form on the last page of the online Compass application.

Option three: PDF scanner
app

1. Search for and download a “PDF scanner app” from either the App Store or Google Play Store.

- Download the app.
- Follow the instructions within the app to take a photo of your consent form and save it as a PDF.
- Email or text the PDF to your email, and save the document.

UConn ECE is not liable for any costs or fees associated with using a PDF scanner app. We recommend downloading and using one that is free.

Please call the Registration Helpline
at 1.855.382.UECE(8323) if you have
any questions.

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