WITHDRAWAL FORM (WAU/W)

DEADLINES

| Fall 2019 courses: December 12, 2019 | Spring 2020 & Full-year courses: May 1, 2020 |

The Withdrawal Form allows a student to withdraw from a UConn ECE course after the September 30 enrollment deadline by selecting one of the two grade designations below. A student must obtain all required signatures to withdraw. This form can only be used during the academic year of the registered course and must be submitted by the posted deadlines. A student cannot withdraw from a course after the posted deadlines. If a student does not submit a completed Withdrawal Form by the posted deadline, the instructor will calculate the student’s grade according to the grading scheme applied to all students in the course, averaging zeros for all work not submitted.

Students seeking a withdrawal designation are still fiscally responsible for all fees related to their UConn ECE course regardless of selected grade designation.

All fields are required in blue or black ink.

The WAU (Withdrawal Audit) and W (Withdrawal) designation are listed under non-calcuable grades on the University transcript key and will not affect a student’s grade point average. Select one grade designation below.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
<th>Grade Requesting</th>
</tr>
</thead>
<tbody>
<tr>
<td>WAU</td>
<td>Withdrawal Audit- A student is sitting in the course but no longer wants to receive UConn credit</td>
<td>□</td>
</tr>
<tr>
<td>W</td>
<td>Withdrawal- A student is neither sitting in the course nor getting UConn credit</td>
<td>□</td>
</tr>
</tbody>
</table>

Today’s Date: _______________  
UConn Course Name(s): ____________________________  
UConn Course Number(s): ____________________________  
Semester(s) Taken: Fall ____ Spring ____ Full-year ____  
Student’s grade at time of course withdrawal: ____________

Student Name: ____________________________  
Last       First       Middle Initial

High School: ____________________________

The following signatures are required to formally withdraw from the UConn ECE course listed above with a WAU/W designation.

Student Signature: ____________________________ Date

Parent/Guardian Signature: ____________________________ Date

Course Instructor Signature: ____________________________ Date

Site Representative Signature: ____________________________ Date

For UConn ECE Office use only:

Program Assistant for Academic Standards: ____________________________ Date

Assistant Director: ____________________________ Date