REGISTRATION & BILLING OVERVIEW

OFFICE OF EARLY COLLEGE PROGRAMS
UConn Early College Experience
Online Registration Process

Visit ece.uconn.edu
For Detailed Registration Instructions

STEP 1: FILL OUT CONSENT FORM
- Work with your school counselor to choose courses.
- Write approved courses on bottom of consent form.
- Obtain all signatures in ink.
- Make an electronic copy.

STEP 2: APPLY ONLINE
ALl students MUST submit a new application and consent form each year.
- Go to ace.uconn.edu and click "Apply & Enroll" > "STEP 2: Apply Online" > "Apply Now". Be prepared to upload the electronic copy of your completed consent form.
- Create a Compass User ID and password (or login with your previously created User ID).
- Complete all application steps until you have ALL GREEN CHECK MARKS.
- Return to Main Menu and click “Submit Application.”

STEP 3: ACTIVATE NETID
- Activate your NetID within 1-2 weeks after applying to prepare for enrollment.
- New students: activate your NetID on netid.uconn.edu by following instructions e-mailed to you.
- Returning students: Find your NetID at netid.uconn.edu and recall your NetID password. If needed, click “Reset” under Reset Forgotten Password on the Home page.

STEP 4: ENROLL IN COURSES
- Click the link in your approval e-mail or visit ece.uconn.edu to enroll in your courses.
- Log in to the Compass Enrollment Center with your activated NetID and password.
- Add all approved Fall and Spring courses to your shopping cart. Check with your high school for correct course/term designations.
- Validate and Enroll ("class successfully added to your schedule" confirmation message will pop-up).

STEP 5: PAY YOUR BILL
- Once enrolled, monitor your e-mail for your "Notification of New Charges". Fall and Full-Year course fees are due by November 7, 2019. Spring course fees are due by January 8, 2020.
- Failure to receive an e-mail bill notification does not absolve the student of the responsibility of payment by the due date.
- Use link in e-mail to pay online.
- Visit ece.uconn.edu for all payment information.

Late Application Period: August 15 – September 16
An additional $50 non-refundable administrative fee is charged for applications submitted between August 15 and September 16 and must be paid by November 7, 2019. It will take 3-5 business days for your application to be processed before you are approved to enroll in courses. Once approved you will receive an e-mail to enroll.

APPLIED FOR: April 30 - June 7, 2019
ENROLLMENTS ACCEPTED: August 15 - September 30, 2019
NEW REGISTRATION DATES

SPRING 2019
April 30 – June 7
Online Applications Accepted

FALL 2019
August 15 – September 16
Late Application Period
August 15 – September 30
Online Enrollments Accepted
SPRING REGISTRATION

- Advertise and distribute UConn ECE information to your eligible students and parents
  - Include any high school specific instructions with the ECE materials. You can set internal registration deadlines (within the ECE deadlines) for your students.

- Direct students to complete Consent Forms

- Direct students to APPLY online

- Direct students to ACTIVATE NETID
Direct students to complete the Consent Form with all required signatures and create an electronic copy
Consent Form 2019 - 2020
UConn Early College Experience

Please read all information herein and obtain all required signatures before you start the online registration process. You will need an electronic copy of this entire form (top to bottom) to submit your online application successfully.

DEADLINES

Applications: Accepted April 30, 2019 – June 7, 2019
Enrollments: Accepted August 15, 2019 – September 30, 2019
Late Application Period: August 15, 2019 – September 16, 2019
Billing: Fall and Full-Year course fees due by November 7, 2019
Spring course fees due by January 6, 2020

PROGRAM FEES
1 credit course - $50
2 credit course - $100
3 credit course - $150
4 credit course - $200
Program fees are $50 per registered course credit. Please see attached course offerings list to determine credits per course. The University of Connecticut sends fee notifications to the e-mail address the student provides during the application process. Students are financially responsible for all courses for which they register. An additional $25 non-refundable administrative fee is charged for applications submitted between August 15th and September 16th and must be paid by November 7, 2019.
University standard policies on late fees, returned checks, and collections will apply to program participants.*

DROPPING A COURSE
You must log into the Compass Enrollment Center on or before September 30, 2019 and drop your course. Courses not dropped online by September 30th will require a Withdrawal Form (WAU/W) to be completed and all course fees paid.

FERPA (Family Educational Rights and Privacy Act) & Parent/Guardian Access
Under FERPA, UConn ECE student educational records will be kept confidential and will be disclosed only with a student’s consent. UConn can only discuss fee bills with students or FERPA Designees. A parent/guardian must be designated as an Authorized User for e-mail notification of a fee bill, or be a Delegate to access certain portions of a student’s education record.*
*For full details of program policies, procedures, and deadlines visit ece.uconn.edu.

Student Legal Name
First
Middle
Last

High School

CONSENTS/AUTHORIZATIONS (All signatures are required in BLUE or BLACK INK ONLY)

Student: I have read and understand this consent form. I am aware of all important deadlines and I agree to the financial responsibility of the program fees. I also give UConn ECE my consent to utilize photographs, video, audio recordings, and/or textual material in which I may appear for its use in University publications.

Student Signature __________________________

Parent/Guardian: I have read and understand this consent form. I acknowledge that my student is participating in UConn ECE and is financially responsible for all program fees incurred. UConn ECE may contact my student’s high school and/or district to verify his/her fee waiver eligibility, if applicable. I give UConn ECE my consent to utilize photographs, video, audio recordings, and/or textual material in which my student may appear for its use in University publications.

Parent/Guardian Signature __________________________
PRINT Parent/Guardian Name __________________________

High School: I confirm the above student is approved to register for UConn ECE. I have provided the appropriate documentation to the UConn ECE Program Office to confirm the student’s eligibility for free/reduced lunch at our high school, if applicable.

UConn ECE Site Representative or School Counselor Signature __________________________

APPROVED COURSES FOR ONLINE ENROLLMENT (see Course Offerings list)

Please use this list as a reference when enrolling online. You must enroll online to be eligible for UConn ECE credit.

<table>
<thead>
<tr>
<th>UConn Course Name</th>
<th>Compass Enrollment Center Term</th>
<th>Instructor Full Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fall 2019</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Spring 2020</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fall 2019</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Spring 2020</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Fall 2019</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Spring 2020</td>
<td></td>
</tr>
</tbody>
</table>

Please note: Some courses listed under Fall 2019 in the Compass Enrollment Center run for the full-year at your high school. For high school-specific course/term designations, see your Site Representative.

MAKE AN ELECTRONIC COPY OF THIS FORM FOR YOUR RECORDS AND FOR USE DURING THE ONLINE REGISTRATION PROCESS.
Keep copies of signed consent forms

Collect all signed consent forms and individually scan for students

Let students know they can take a picture with their cell phone and save an electronic copy (see online tutorial)
Applications Accepted
April 30 – June 7

Late Applications Accepted
August 15 – September 16
With additional $25

The e-mail address provided during the application is what will be used throughout the entire registration process!
USE OF STUDENT SOCIAL SECURITY NUMBERS

- There is more focus on requesting accurate Social Security Numbers during the online application process
  - Federal tax law requires the University to request taxpayer identification numbers
  - Students may refuse to provide their SSN, however there is a possibility the IRS may levy a $50 fine for failing to provide it
  - The University will continuously send communications requesting an accurate SSN
  - **NetID activation is more efficient with an accurate SSN**
  - If the student chooses to come to UConn, they will need to provide it, and will need to make corrections to their existing records.
REGISTRATION TIP

Use the Registration Status Reports!

- Navigate to ece.uconn.edu
- Click High Schools & Site Reps button
- Click Status Reports
- Log in with your NetID and password
- Three reports will display:
  - Application Report
  - NetID Report
  - Enrollment Report

These reports are updated during open registration ONLY
### Application Report

Last Updated: 1/24/2017 9:23am

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Application Start Date</th>
<th>Application Submission Date</th>
<th>Application Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mazien</td>
<td></td>
<td>06/01/2016</td>
<td>06/01/2016</td>
<td>Submitted</td>
</tr>
<tr>
<td>Jay</td>
<td></td>
<td>05/30/2016</td>
<td>05/30/2016</td>
<td>Submitted</td>
</tr>
<tr>
<td>Janine</td>
<td></td>
<td>06/01/2016</td>
<td>06/01/2016</td>
<td>Submitted</td>
</tr>
<tr>
<td>Zack</td>
<td></td>
<td>09/15/2016</td>
<td>09/15/2016</td>
<td>Submitted</td>
</tr>
<tr>
<td>Samuel</td>
<td></td>
<td>09/10/2016</td>
<td>09/10/2016</td>
<td>Submitted</td>
</tr>
<tr>
<td>Nikhil</td>
<td></td>
<td>05/30/2016</td>
<td>05/30/2016</td>
<td>Submitted</td>
</tr>
<tr>
<td>Leonardo</td>
<td></td>
<td>05/28/2016</td>
<td>05/28/2016</td>
<td>Submitted</td>
</tr>
<tr>
<td>Ryan</td>
<td></td>
<td>06/01/2016</td>
<td>06/01/2016</td>
<td></td>
</tr>
</tbody>
</table>
SPRING REGISTRATION

- Direct students to activate their UConn NetID and set a password, or retrieve their UConn NetID and password if they are a returning UConn ECE student.
Welcome to the NetID Homepage

Your NetID credentials allow you to authenticate into a wide variety of computing services at the University of Connecticut.

New to UConn or unfamiliar with the NetID system?

Frequently asked questions
Status: Activated
Not Activated
FALL REGISTRATION

- Direct students who did not apply by June 7th to apply during the Late Application Period.
- Direct students to ENROLL in the UConn ECE courses.
LATE APPLICATION PERIOD

- Direct students who did not apply by June 7\textsuperscript{th} to apply online between August 15\textsuperscript{th} – September 16\textsuperscript{th} following the application steps in the Registration Guide.

- **Students will be charged an additional $25 non-refundable administrative fee for submitting a late application.**

- It will take 3-5 business days for applications to be processed before the student is approved to enroll. The student must activate their NetID and set a password before enrolling.

- Once approved the student will receive an e-mail invitation to enroll by September 30\textsuperscript{th}
Enrollments Accepted
August 15 – September 30

- Students who apply by June 7th will receive an approval to enroll e-mail on August 15th and must log in to the Compass Enrollment Center with their activated NetID and password to enroll in their fall, spring, and full-year UConn ECE courses.

- Students who submit a late application will need to wait 3-5 business days from the day the application was submitted for it to be processed before the student is approved to enroll in courses. Once approved the student will receive an approval to enroll e-mail and must log in to the Compass Enrollment Center with their activated NetID and password to enroll in their fall, spring, and full-year UConn ECE courses.
REGISTRATION TIP #5

Use the Registration Status Reports & Student Administration

- Use your Enrollment Reports to view who has successfully enrolled
- Use the Student Administration System to view up to date enrollment data by class.

These reports are updated during open registration ONLY.
**UConn Early College Experience Registration Status Reports**

This database is sponsored by the University of Connecticut Office of Early College Programs. For more information about UConn Early College Experience, please visit ece.uconn.edu.

### Application Report

<table>
<thead>
<tr>
<th>Application Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment Report</td>
</tr>
<tr>
<td>NetID Report</td>
</tr>
</tbody>
</table>

### Enrollment Report

**Last Updated:** 1/24/2017 9:30am

### Institution

<table>
<thead>
<tr>
<th>Student ID</th>
<th>Student Name</th>
<th>Course</th>
<th>Instructor Name</th>
<th>Course Term</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>CE2110</td>
<td></td>
<td>1168</td>
</tr>
<tr>
<td></td>
<td></td>
<td>CE2110</td>
<td></td>
<td>1168</td>
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<td></td>
<td></td>
<td>CE2110</td>
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<td>1168</td>
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<td></td>
<td></td>
<td>PHYS1201Q</td>
<td></td>
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<tr>
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<td>PHYS1201Q</td>
<td></td>
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<td>PHYS1201Q</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>PHYS1201Q</td>
<td></td>
<td>1168</td>
</tr>
</tbody>
</table>

**Term:**

1198

1203

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**Student Administration is the best place for this data!**
DROPPING A COURSE

- **BEFORE SEPTEMBER 30\(^{th}\)**
  - Direct students to DROP the appropriate course(s) in the UConn ECE Compass Enrollment Center by September 30\(^{th}\)

- **AFTER SEPTEMBER 30\(^{th}\)**
  - Direct students to complete a UConn ECE Withdrawal Form found at [ece.uconn.edu](http://ece.uconn.edu).
AFTER SEPTEMBER 30\textsuperscript{TH}

- Students who drop must complete a UConn ECE Withdrawal Form found at ece.uconn.edu.
- Withdrawal Forms (WAU/W) must be submitted to the UConn ECE Program Office by December 12 for fall courses and May 1 for spring and full-year courses, and all course fees must be paid.
Students will receive notifications regarding their UConn ECE fee bill via e-mail.

Failure to receive an e-mail bill notification does not absolve the student of the responsibility of payment by the due date.

- Fall & full-year course fees are billed within 48 hours of enrolling and are due **November 7, 2019**.
- Spring course fees are billed in November and are due **January 8, 2020**.
NEW PROGRAM FEES

Program fees are now $50 per registered course credit.

- 1 credit = $50
- 2 credits = $100
- 3 credits = $150
- 4 credits = $200

NO additional resource fee and NO Add/Drop processing fee for enrollment changes in the fall!

NEW

$25 non-refundable administrative fee for late applications
Once a student is enrolled in University of Connecticut courses, they are considered a UConn Student and their education and financial records are protected by the Family Educational Rights and Privacy Act (FERPA).

Students can grant parents or guardians access to certain information about their academic and other University records. They can designate a parent/guardian as a FERPA Designee, assign them as a Delegate, or designate them as an Authorized User.

July 2019 - UConn ECE will send information to the parents of applied students regarding enrollment and billing dates.
CLASS ROSTERS

PLEASE BE SURE CLASS ROSTERS ARE MONITORED THROUGHOUT THE ENTIRE REGISTRATION PROCESS IN THE FALL.

- UConn class rosters are available on Student Administration starting **August 15**
- Each student must update their own record online by **September 30**
- Signed final UConn class rosters are due by **October 4**

- **Final** class rosters are available to be printed on Student Administration starting **October 1, 2019**. Instructors are **required** to print final class rosters, sign on the roster that it is **100% accurate**, and e-mail or fax each roster to the Early College Experience Office by **October 4, 2019**.
NEW GRADING POLICY

- Previous policy converted a grade of C- or below to an Audit (AU) on a transcript.
- Due to NACEP standards- the student will now receive the grade earned (A-F) on their official transcript.
- Students who wish to withdraw from a course after September 30th must complete a Withdrawal Form (WAU/W) by December 12 for fall courses and May 1 for spring and full-year courses, and all course fees must be paid.
- Students should be advised on the Withdrawal Form and how to appropriately utilize it.
STUDENT AMBASSADOR PROGRAM
HIGH SCHOOL BENEFITS

- Enthusiastic students will assist with:
  - presenting benefits of UConn ECE to students and parents.
  - registering students for ECE classes.
  - reminding students of deadlines.
  - other duties helpful to the ECE Site Representative.
If the Ambassador fulfills all their ambassador duties UConn ECE will:

- cover the course fees of one UConn ECE course up to $200.
- provide a Student Ambassador t-shirt!
- issue a letter of acknowledgement & certificate of achievement for their college portfolio.
STUDENT AMBASSADOR PROGRAM
SELECTION PROCESS

- Site Representatives select 1 Ambassador for less than or equal to 150 participating ECE students, or 2 Ambassadors for more than 150.

- Selected students must submit their one-page informational paper and student Commitment Form to their Site Representative by April 12th.

- Site Representatives must submit a complete Ambassador Participation Package for each Ambassador to: Todd.Blodgett@uconn.edu by April 12th.
HELPFUL RESOURCES

- Site Representative Checklist & Calendar
- School Counselor Reference Guide
- Registration Guide
  - Registration Steps and Consent Form
- UConn Early College Experience Registration Helpline 1-855-382-UECE (8323)
- UConn Early College Experience website: ece.uconn.edu
  - Sample parent letters
  - Video tutorials
  - PowerPoint presentation for use at student/parent assemblies
  - Welcome video for classroom use

The NEW UConn ECE Website will be updated in the coming weeks to reflect all 2019-2020 materials.
COURSE EVALUATION RESULTS, GROWTH GRAPHS, & GRADING REPORTS

OFFICE OF EARLY COLLEGE PROGRAMS

Carissa Rutkauskas, Program Coordinator - Outreach & Evaluation
University Partners
• 5 Schools & Colleges
• 32 Departments
• 71 Courses

High School Partners
• 1,471 Certified UConn ECE Instructors
• 13,363 Participating Students
• 80,923 Credits Attempted
• 208 Partner Schools
Course Evaluation Results

ECE Course Evaluation Results – Fall 2018
Eval collection period: 3.18.19 – 3.4.19

1. It was made clear to me that this was a University course.
2. I feel that the syllabus was a clear and useful tool for understanding the course objectives, grading standards, and required readings.
3. UConn grading procedures were explained to me.
4. Now that the course has ended, I feel that the course met the objectives of the class.
5. I feel that my previous high school classes adequately prepared me for the course.
6. I feel that the assigned readings, texts, and assignments were helpful to facilitate learning.
7. I feel that the topics of this course were presented in a sequence that facilitated learning.

47.8% overall response rate
3.1k # of overall respondents

8. What was the most difficult topic? Please explain.
9. Which topic received too much class time? Please explain.
10. Which topic received too little class time? Please explain.
11. If you could suggest an additional topic to add to the syllabus, what would it be?

18 Classes with 100% response rate
364 # of courses evaluated

12. How did this course differ from your non-UConn courses? Please explain.

Themes:
- workload
- faster
- test
- pace
- hard
- learning
- time
- challenge
- difficult
- homework
- rigor
- read

The above themes of study, similar, AP/honors, college, independent, think, writing, in-depth, assignment, notes, involved, and focus accounted for the top 24 key words on Q12.
## Course Evaluation Results

<table>
<thead>
<tr>
<th>Year</th>
<th>Semester</th>
<th>Response Rate</th>
<th>Surveys Collected</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013-14</td>
<td>Fall</td>
<td>40%</td>
<td>2,046</td>
</tr>
<tr>
<td></td>
<td>Spring</td>
<td>31%</td>
<td>3,488</td>
</tr>
<tr>
<td>2014-15</td>
<td>Fall</td>
<td>32%</td>
<td>1,699</td>
</tr>
<tr>
<td></td>
<td>Spring</td>
<td>27%</td>
<td>3,040</td>
</tr>
<tr>
<td>2015-16</td>
<td>Fall</td>
<td>20%</td>
<td>1,140</td>
</tr>
<tr>
<td></td>
<td>Spring</td>
<td>37%</td>
<td>4,801</td>
</tr>
<tr>
<td>2016-17</td>
<td>Fall</td>
<td>23%</td>
<td>1,125</td>
</tr>
<tr>
<td></td>
<td>Spring</td>
<td>36%</td>
<td>5,279</td>
</tr>
<tr>
<td>2017-18</td>
<td>Fall</td>
<td>37%</td>
<td>2,300</td>
</tr>
<tr>
<td></td>
<td>Spring</td>
<td>37%</td>
<td>6,011</td>
</tr>
<tr>
<td>2018-19</td>
<td>Fall</td>
<td>47%</td>
<td>3,113</td>
</tr>
</tbody>
</table>
## Course Evaluation Results – 100% response rate!

<table>
<thead>
<tr>
<th>School</th>
<th>Course Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academy of Our Lady of Mercy</td>
<td>ECON1000</td>
</tr>
<tr>
<td>Berlin High School</td>
<td>CHEM1127Q</td>
</tr>
<tr>
<td>Branford High School</td>
<td>PHYS1201Q</td>
</tr>
<tr>
<td>Bridgeport Reg Aqua Sci Tech</td>
<td>CHEM1127Q</td>
</tr>
<tr>
<td>Darien High School</td>
<td>PHYS1201Q</td>
</tr>
<tr>
<td>East Lyme High School</td>
<td>MATH1131Q</td>
</tr>
<tr>
<td>Fishers Island School</td>
<td>SPAN3178</td>
</tr>
<tr>
<td>Frank Scott Bunnell HS</td>
<td>BIOL1107</td>
</tr>
<tr>
<td>Glastonbury High School</td>
<td>ART1030</td>
</tr>
<tr>
<td>Nathan Hale-Ray High School</td>
<td>MUSI1101</td>
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<tr>
<td>Old Saybrook High School</td>
<td>PHYS1201Q</td>
</tr>
<tr>
<td>Quinebaug Middle College</td>
<td>AMST1201</td>
</tr>
<tr>
<td>Rockville High School</td>
<td>ANSC1676</td>
</tr>
<tr>
<td>Shelton High School</td>
<td>MUSI1001</td>
</tr>
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<td>CHEM1127Q</td>
</tr>
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<td>Thomaston High School</td>
<td>HIST1501</td>
</tr>
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<td>Wheeler High School</td>
<td>MATH1131Q</td>
</tr>
<tr>
<td>Windsor High School</td>
<td>MATH1131Q</td>
</tr>
</tbody>
</table>
Course Evaluation Results

ECE Course Evaluation Results – Fall 2018
Eval collection period: 10.18.18 - 12.4.18

1. It was made clear to me that this was a University course.
   - Strongly agree: 5.0%
   - Agree: 15.8%
   - Neutral/No opinion: 48.9%
   - Disagree: 19.1%
   - Strongly disagree: 8.2%

2. I feel that the syllabus was a clear and useful tool for understanding the class objectives, grading standards, and required readings.
   - Strongly agree: 11.0%
   - Agree: 23.0%
   - Neutral/No opinion: 48.6%
   - Disagree: 10.1%
   - Strongly disagree: 7.3%

3. UConn grading procedures were explained to me.
   - Strongly agree: 77.8%
   - Agree: 17.5%
   - Neutral/No opinion: 0.6%
   - Disagree: 1.0%
   - Strongly disagree: 1.7%

4. Now that the course has ended, I feel the course met the objectives of the class.
   - Strongly agree: 27.2%
   - Agree: 12.1%
   - Neutral/No opinion: 35.7%
   - Disagree: 14.6%
   - Strongly disagree: 2.1%

5. I feel that my previous high school classes adequately prepared me for the course.
   - Strongly agree: 1.2%
   - Agree: 9.7%
   - Neutral/No opinion: 43.5%
   - Disagree: 23.4%
   - Strongly disagree: 25.6%

6. I feel that the assigned readings, texts, and assignments were helpful to facilitate learning.
   - Strongly agree: 10.0%
   - Agree: 22.6%
   - Neutral/No opinion: 48.8%
   - Disagree: 19.1%
   - Strongly disagree: 0.7%

7. I feel that the topics of this course were presented in a sequence that facilitated learning.
   - Strongly agree: 38.4%
   - Agree: 35.7%
   - Neutral/No opinion: 14.6%
   - Disagree: 5.7%
   - Strongly disagree: 2.1%

8. What was the most difficult topic? Please explain.
   - The most difficult topic was... (57.8%

9. Which topic received too much class time? Please explain.
   - The topic that received too much time was... (0.7%

10. Which topic received too little class time? Please explain.
    - The topic that received too little time was... (0.7%

11. If you could suggest an additional topic to add to the syllabus, what would it be?
    - Additional topic suggestion...

12. How did this course differ from your non-UConn courses? Please explain.

   - Workload: faster, less
   - Test: more, less
   - Pace: slower, faster
   - Hard: more, less
   - Learning: more, less
   - Time: longer, shorter
   - Challenge: more, less
   - Difficult: more, less
   - Homework: more, less
   - Rigor: more, less
   - Read: more, less

*Completion rate through O4. Completion rate through Q32 = 37.8%
Course Evaluation Results

2. I feel that the syllabus was a clear and useful tool for understanding the class objectives, grading standards, and required readings.

3. UConn grading procedures were explained to me.
Course Evaluation Results

<table>
<thead>
<tr>
<th>workload</th>
<th>faster</th>
<th>test</th>
<th>pace</th>
</tr>
</thead>
<tbody>
<tr>
<td>hard</td>
<td>learning</td>
<td>time</td>
<td>challenge</td>
</tr>
<tr>
<td>difficult</td>
<td>homework</td>
<td>rigor</td>
<td>read</td>
</tr>
</tbody>
</table>
Growth Graphs

The following charts show the UConn ECE student enrollment and the number of UConn courses taught (not sections) at your school over time. It compares those numbers with other partner schools in your county, District Reference Group (DRG), and among schools of a similar size to yours. If you have any questions about these graphs, please contact Carlisa.Ruskauskas@uconn.edu.
## Grade Report

Last Updated: 1/4/2019 12:59pm

Institution:

### Term:

- **Fall 2016**

<table>
<thead>
<tr>
<th>Grade Earned</th>
<th>All</th>
<th>HIST1400</th>
<th>HIST1502</th>
<th>HRTS1007</th>
<th>MATH1030Q</th>
<th>STAT1100Q</th>
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<td>3</td>
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<tr>
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<td>16</td>
<td>0</td>
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<td>6</td>
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<td>0</td>
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<tr>
<td>B</td>
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<td>0</td>
<td>11</td>
<td>3</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>B-</td>
<td>11</td>
<td>0</td>
<td>7</td>
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<tr>
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<td>5</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
</tbody>
</table>
Look at me I'm a new layer title!
This is so sweet. Now ECE folks can make any kind of layout they want! WOW this new plugin slider is amazing :)

STUDENTS & PARENTS
Apply & enroll, pay your bill, access your account, browse the transfer credit database, request a transcript, and more.

INSTRUCTORS
Become an instructor, roles & responsibilities, benefits, professional development, tools & resources, scholarships & grants, and more.

HIGH SCHOOLS & SITE REPS
Become a partner, site representative information, benefits, policies & procedures, registration information, and more.
HIGH SCHOOLS & SITE REPRESENTATIVES

A UConn Early College Experience Site Representative serves as the primary contact for UConn ECE information at their high school. As a liaison between UConn and their school, they are familiar with UConn ECE policies and procedures. Within their schools, site representatives: provide information for interested students, parents, and instructors; manage student registration; are familiar with the billing process and course evaluation procedures; and assist with the UConn ECE class roster verification process.
Site Representative Roles and Responsibilities

A UConn ECE site representative is designated at each partner high school and serves as the primary contact for program information. Typically, the site representative is someone from the high school guidance or counseling office who has the ability to reach out to students across all grade levels. We encourage school counselors to take on this role as they are the ones who engage students in the planning of their school schedule and academic goals. A principal may divide the roles and responsibilities of a site representative among more than one staff member as long as the responsibilities are covered. The UConn ECE Program Office strives to maintain good communication with each site representative through telephone, e-mail distribution, newsletters, site visits, and mailings. Once designated, a site representative is required to contact the UConn ECE Program Office for access to their high school’s information.

Site representatives should provide all interested students, instructors, and parents with reliable program information at the high school. Site representatives manage the student registration process and are familiar with University billing and course evaluation procedures.

Site representatives must attend the annual Site Representative Conference, held at the UConn Storrs campus, typically scheduled in late February or early March. Program materials, information, and registration guides for students are available at this time. Any site representative unable to attend this conference should send a substitute or make arrangements to pick up their registration materials at the Storrs campus, as well as be briefed on new
STUDENT AMBASSADORS

Each year, enthusiastic UConn ECE Student Ambassadors assist in the marketing and administration of the UConn ECE program at their high school, support their fellow students and Site Representative, and create a more seamless college experience for all. Site reps at partner high schools are eligible to select at least one student ambassador. Partner high schools with more than 150 students enrolled in UConn ECE courses may have up to two ambassadors.

A UConn ECE Student Ambassador must commit to:

- Submit a one-page informational paper about UConn Early College Experience and the benefits of the program AND a signed Student Ambassador Commitment Form to their UConn ECE Site Representative.
- Participate in a brief virtual orientation with UConn ECE staff
- Apply to the UConn ECE Program by the June 1 application deadline and enroll in at least one UConn ECE course by the June 29 enrollment deadline.
- Attend school assemblies, classroom presentations, and/or parent nights that discuss the UConn ECE program and present on the benefits of the program.
- Work with the UConn ECE Site Representative to help other students through the registration process.
- Send a minimum of 4 separate submissions with pictures or videos of UConn ECE classes at their high school. A detailed description of the event, project, or discussion must be included.
- Complete and submit a Verification Form confirming all ambassador responsibilities have been fulfilled.
- Complete an online exit survey at the end of ambassador term.
For questions or additional information, please contact me!

Carissa.Rutkauskas@UConn.edu
860-486-6055