Compass Enrollment Center Process

Step 4 ENROLL

Before you enroll, be sure to activate your UConn NetID and set a password.

It will take 3-5 business days for your submitted application to be processed before you are approved to enroll in courses.

Once approved, you will receive an e-mail to enroll.

Use your activated NetID and password to enroll in your Fall, Spring, and Full Year courses.

When registering online we recommend using the following browser/computer combinations:

- Internet Explorer with a PC
- OR
- Google Chrome with a Mac
Navigate to ece.uconn.edu

CLICK ➔ Apply & Enroll (Under Student Help)

CLICK ➔ STEP 4: ENROLL/DROP COURSES

CLICK ➔ ENROLL NOW
ENTER → Your NetID & Password

CLICK → Login

To find or activate your NetID, go to https://netid.uconn.edu/.

To reset your password visit https://netid.uconn.edu/ OR call the UITS Help Desk at 860-486-4357

1 Search & Select

VERIFY
- Institution: University of Connecticut
- Campus: Off-campus
- Academic Career: Undergraduate
CHOOSE the term your course is offered from the drop down menu

For Fall courses SELECT Fall 2017
For Spring courses SELECT Spring 2018
For Full Year courses CHECK with your high school for correct course/term designations

CLICK → The magnifying glass
SELECT your high school
(DO NOT TYPE IN THIS BOX)
*You must select your high school by using the magnifying glass and selecting your high school from the drop down menu.

CLICK → Search
CLICK → the checkbox corresponding to the course(s) you are enrolling in

CLICK → Add to Cart
To add Spring 2018 course(s):

- **CLICK** → the drop down menu and select Spring 2018
- **CLICK** → Search
- **CLICK** → the checkbox next to the course(s) you are enrolling in
- **CLICK** → Add to Cart

Once all Fall 2017 & Spring 2018 courses are added to your shopping cart

- **CLICK** → Next Step
2 Validate & Enroll

CLICK → the checkbox for all courses you are enrolling in

CLICK → Validate Classes

Note: UConn ECE courses do not require permission numbers. Leave the Permission Nbr box BLANK.

CHECK the validation result is VALIDATED with a green ✓

CLICK → the checkboxes for all courses you are enrolling in

CLICK → Next Step: Enroll
Be sure you are enrolled in all your Fall, Spring & Full Year courses by June 30, 2017 at 11:59 PM

To Drop a Course see Image 16

CHECK the validation result is ENROLLED with a green ✔️

CONGRATULATIONS! You have successfully completed Step 4 of 5.

CLICK → Compass Student Center to view your class schedule

To DROP a course:

CLICK → Compass Student Center

CLICK → the checkbox next to the course(s) you are dropping

CLICK → Drop Selected Classes

A message will appear in the status column: This class has been removed from your schedule.
CHECK your e-mail for correspondence from the UConn ECE Office regarding

**Step 5 PAY YOUR BILL**

Fall & Full Year course e-bills are e-mailed in
July 2017 and due November 22, 2017

Spring course e-bills are e-mailed in
November 2017 and due January 8, 2018